



Executive Director

Matan Inc.

Remote (Preference for East Coast)

Salary: \$125,000

About Matan Inc.

Matan Inc. is a national leader in transforming the Jewish community's approach to disability inclusion. Through training, coaching and consultations, Matan empowers Jewish community leaders and educators to provide purposeful, enriching, and inclusive opportunities for people with disabilities across the lifespan.

Matan's Core Values

Collective Strength

We believe all are created in the image of God; neurodivergence is part of the human experience and we want everyone to honor that. Communities are only as strong and vibrant as their ability to include people who are often marginalized.

Communal Responsibility

It is every Jewish person's birthright to experience their Judaism in ways they find fulfilling and meaningful, and we believe it is everyone's job to hold community members and leaders accountable for creating inclusive environments for all.

Conscious Intentionality

Community leaders and educators should be thoughtful about how people with disabilities and their families will take part in the programs and services available. Jewish organizations should intentionally provide meaningful and accessible opportunities for all members.

Collaborative Partnership

We believe that Matan's vision can only be accomplished by partnering with other organizations who are similarly dedicated to a fully inclusive Jewish community. By collaborating with others, we expand our impact and provide the most up-to-date practices with those we serve.

Position Overview

Matan seeks a mission-driven and strategic Executive Director (ED) to lead the organization into its next phase of growth, sustainability, and impact. The ED will advance Matan's mission through capacity-building initiatives, fundraising, thought leadership, and strategic partnerships. This leader will oversee all aspects of the organization's operations, development, and outreach, ensuring that Matan remains a leader in disability inclusion in the Jewish community.

The ideal candidate will be a passionate advocate, a skilled relationship-builder, and an experienced nonprofit leader with a track record of driving revenue growth, expanding organizational impact, and leading high-performing teams.

Leadership & Organizational Management

- Oversee and manage the **Matan team**, ensuring operational excellence.
- Provide **coaching, mentorship, and guidance** to staff, fostering a culture of collaboration and accountability.
- Oversee strategic direction and planning, including the **development and implementation of strategic plans** that advance Matan's mission and goals.
- Serve as a **trusted advisor** to the Matan Board of Directors, ensuring alignment between leadership and governance.
- Identify and cultivate prospective board members to strengthen governance and leadership.
- Prepare **meeting agendas and materials** for all board meetings, ensuring productive and strategic discussions.

Fundraising & Revenue Generation

- **Develop and execute** a comprehensive fundraising strategy to diversify and grow revenue streams, including **major gifts, institutional giving, grants, and corporate partnerships**.
- Cultivate, solicit, and steward relationships with **donors, foundations, and philanthropic partners** to secure significant financial support.
- Lead **fundraising initiatives and events**, ensuring they align with Matan's mission and strategic objectives.
- Oversee infrastructure and capacity-building initiatives, **including PR/communications planning**.

Awareness, Advocacy & Thought Leadership

- Serve as an **effective thought leader**, representing Matan's mission and values across the Jewish and broader nonprofit communities.
- In conjunction with the Program staff, write and publish **thought leadership** articles in various periodicals to **demonstrate impact** and elevate Matan's voice.
- Advocate for **disability inclusion** in Jewish communal spaces, strengthening partnerships with **synagogues, schools, federations, and camps**.
- Engage in public speaking and **media outreach** to raise awareness and expand Matan's influence.

Financial Oversight & Business Development

- **Provide fiduciary oversight and ensure financial sustainability through strategic budget management, resource allocation, and oversight of financial processes and documents**.
- Cultivate relationships with **stakeholders and potential partners** across North America to drive business development opportunities.
- Identify **improvement opportunities** that align with Matan's goals and improve organizational outcomes.

THE IDEAL CANDIDATE

Qualifications & Experience

- Demonstrated experience and success in **fundraising, capacity building and strong financial oversight.**
- Proven ability to **influence key stakeholders and funders** through strong relationship management.
- **Exceptional verbal and written communication skills**, including public speaking and thought leadership.
- Deep knowledge of and experience working within the **Jewish community**, with the ability to engage Jewish communal stakeholders.
- Ability to bring **new ideas and concepts to life**, furthering Matan's mission and vision.
- **Strong people management skills**, with a passion for mentorship and team development.
- **Outcome-focused and detail-oriented**, with the ability to drive measurable impact.

COMPENSATION AND BENEFITS

Salary

\$125,000

Benefits

Matan Inc. offers a bonus and benefits package commensurate with experience.

TIMELINE AND NEXT STEPS

Interested candidates should submit a resume and cover letter [HERE](#). All applicants will receive an email confirming receipt of their application.

We encourage candidates of all backgrounds to apply even if you do not meet all the qualifications outlined above. If you are selected to move forward for an initial screening call, we expect you to hear from us by April.

[Submit an application](#)